

20150429

Wednesday, April 29, 2015 9:35 AM

Meeting Date: 4/29/2015 9:30 AM

Location: Board Room, Port of Wilmington, 1 Hausel Road, Wilmington, Delaware 19801

Link to Outlook Item: [click here](#)

Invitation Message

Participants

Notes

Inigo Thomas Wilmington Port
Jeff Silver RSA
Jerry DelTech - web presence team lead
Matt McCloskey Retired
Dave Moore - meeting location coordinator
Brady Davis
Jason T
Veronica
Jeff Lindsey
Jerry Chan
Brad Miller UD
Jones JP Morgan
Matt
Andrew DelTech
Johnson DelDOT
DelTech
David
Stephany
Chuck

Mission Statement: To share expertise, grow professionally, and promote information security awareness in the community at-large.

2nd Thursday of the 2nd month of each calendar quarter starting in August 2015
2015/08/13, 2015/11/12, 2016/02/11, 2016/05/12
3 meetings in New Castle and 1 in Dover
10 members minimum quorum
Dial-in capability, maybe video conference
Committee to propose web presence and contents

29 April 2015

Delaware ISC2 Chapter Meeting Notes

0930hrs—Call to order and official certification announced to chapter participants. Introductions were made as we went around the room for each member to share about themselves.

0945hrs—Inigo spoke about the nature of this meeting [administrative] and the notes of the previous meeting were read to the participants. A motion was made to approve the minutes and it was approved.

0950hrs—Inigo discussed the details of how the chapter creation process took place over the course of 2014/15. He also discussed the legal and financial adherence during the process.

0953hrs—We discussed and agreed upon using the ‘Roberts Rule of Order’ for the structure of our chapter meetings.

0956hrs---A motion was made to make official our chapter mission. It was read and then approved.

1000hrs---We discussed meeting location options. A motion was made that Jerrod Bates [Member] would be responsible for working with other chapter members to find suitable meeting locations for our future chapter meetings. Motion was approved.

1005hrs---A motion was made to make chapter meetings at least quarterly and that the location must have dial in capabilities for remote access. Motion was approved.

1010hrs---We discussed when our chapter meetings should take place. A motion was made to set chapter dates quarterly over the next 12 months. In addition, our chapter meetings would take place the 2nd Thursday of the 2nd Month of each calendar quarter. There was discussion and then this motion was approved.

1015hrs—A motion was made and general discussions followed to set general chapter meeting times to be from 1000hrs to 1130hrs. Motion was approved.

1020hrs---Discussion was on frequency of meetings in New Castle versus Dover, DE. A motion was made to have 3 meetings in New Castle, and 1 meeting in Dover, DE annually. Motion was approved.

1030hrs---Discussion about 'Internet Presence' was initiated. Social media like 'Linked-In' can be used to create a chapter presence. Jerrod volunteer to research internet presence possibilities for our chapter. A motion was made to create an 'Internet Presence' committee for our chapter and report back findings at our August 2015 meeting. This motion was approved.

1040hrs---A motion was made that Jerrod Bates would lead the 'Internet Presence' Committee. Motion approved.

1042hrs---Discussion on our bylaws was initiated. Inigo discussed the details of our bylaws and there was a recommendation that we adopt the bylaws as read. However, due to the wording of the staggered leadership times of service an amendment was made to the motion. This amendment states, "Section 4.3 terms of service are pursuant to section 5.3 tenure". This motion was approved.

1100hrs---A motion was made to allow any ISC2 certified professional a voting member of the chapter. This motion was not approved. Therefore, voting members of the chapter MUST have an active CISSP in good standing.

1111hrs---A motion was made to appoint a new membership chairperson. This motion was tabled after discussion regarding a desire to reach out on the status of our existing membership chairperson.

1119hrs---Meeting adjourned.